

Odessa Elementary PTO Board Meeting Minutes

May 3, 2022

4:30 p.m.

Attendees: Allison Hoskins, Jessica Johnson-Wenzel, Vicki Rowland, Kailey Sharp, Andrea Ceely, Pam Barbara, AnneMarie Kersys, Danielle Meadowcroft, Alison Kampmann, Julie Margolies

PTO Board Members

2022 – 2023

* President: Jessica Johnson-Wenzel
* Vice President: Andrea Ceely
* Secretary:
* Treasurer: Danielle Meadowcroft
* Digital/Social/Print Media Coordinator: Kailey Sharp
* Volunteer Coordinator: April Bieber
* Membership Coordinator: Lisa Hill
* Spirit Wear Coordinator:
* SWAG Day Coordinator: Courtney Vaughn
* Business Sponsor Coordinator: Alison Kampmann
* Spirit Night Coordinator: Katie Hoover
* Creative Coordinator: Kristen Mage
* Fundraising Coordinator: Briana Rose
* MOMENT OF GRATITUDE- Jessica gave her sentiments of gratitude to everyone who has helped the PTO throughout the year.
* INTRODUCTION TO 2022-2023 BOARD MEMBERS Our new members have graciously offered their time and talents to the PTO for the 2022-2023 school year.
* UPDATE FROM ADMINISTRATIVE TEAM: We will be hiring a second assistant school principal to help with the projected 1100 students who will be attending our school next year.
* TREASURY REPORT:
* SPIRIT WEAR: $5,445.05 (Next year’s spirit wear will be sold through Odessa’s Online Store. The PTO will distribute items to the students. Therefore, the profit margin will not be as big as last year.)
* POPCORN: $3,192.75
* MAGICAL NIGHT: $850.00
* STEP IT UP: 12, 825,09
* GENERAL: $4, 512.89
* READ A THON: 11, 040.36-941.58=10,098.78- $6000 is set aside to purchase Sunshine State Books.
* Current Financial Needs:
* Concrete Installments: Addition for Sidewalk Chalk
* Palm Trees for Center Courtyard
* Picnic Tables for Luncheon Visitors
* Playground Development
* Technological Devices
* Materials, Vendors, and Prizes for Upcoming Events
* Popcorn Supplies

An email will be sent to staff inquiring additional needs.

* Grain and Berry donated $50.00 for our March Spirit Night.
* Blaze Pizza donated $87.20 for our April Spirit Night
* ALLOCATIONS OF FUNDRAISERS:
* STEP IT UP FUNDRAISER: 100% of funds to be allocated for student technology devices.
* GOLF FUNDRAISER (Including: Banners, Silent Auction and Other Approved Promotions): 100% of proceeds to be allocated to the future development of the primary and intermediate grade level playground free standing equipment, recess materials, and any additional needs for project development.
* READ A THON: Funds to be allocated for the purchase of Sunshine State Books, student prizes and classroom prizes.   
  (10% return to all participating classrooms, 20% to classroom with most Read A Thon donations)
* HOLIDAY FESTIVAL SILENT AUCTION: 100% of each grade level’s basket earnings will be returned to each grade level to be used as needed.
* All other PTO Sponsored Fundraisers: Money will be allocated to host all listed below events, volunteer luncheon and rewards, staff appreciation, student incentives and any materials deemed necessary by the PTO Board.

A discussion took place to determine the allocation of funds for the 2022-2023 school year. This year the Step It Up Fundraiser and Read A Thon Fundraiser were split 50/50 between Admin and PTO, since little fundraising had been done due to the pandemic. Jessica requested the allocations to be specifically allocated as listed above to help manage the demand of additional students, technology device ratio, and expansion of the current playground. Allison has requested funds for teacher incentives, office supplies and other items needed throughout the year. Jessica requested a list of items the PTO could help the Admin team using remaining funds from the 2021-2022 treasury report.

* WEBSITE DEVELOPMENT FOR PTO PAGE
* UPCOMING DATES:
* KINDERGARTEN CAMP- JULY 26-28
* MEET THE TEACHER- AUGUST 8TH
* FIRST DAY OF SCHOOL- AUGUST 10TH
* MOTHER/SON EVENT- SEPTEMBER 16TH
* STEP IT UP – SEPTEMBER 19-23
* PANCAKES AND PJs- OCTOBER 7th
* DAY OF AWESOMENESS- OCTOBER 20TH
* COOKIE DOUGH SALE- OCTOBER 24-28
* VENDOR NIGHT- NOVEMBER 4TH
* GOLF OUTING- NOVEMBER 13TH
* HOLIDAY SHOP SET-UP- NOVEMBVER 18TH
* HOLIDAY SHOP- NOVEMBER 28-DECEMBER 2
* WINTER FESTIVAL- DECEMBER 2ND
* FATHER/DAUGHTER- JANUARY 20TH
* VALENTINE DAY WOODEN ROSES FUNDRAISER- FEBRUARY 6-10
* ASSEMBLE- 10TH
* HAND OUT- 13TH
* STAFF APPRECIATION- MAY 1-5
* SPRING CARNIVAL – APRIL 21ST

PTO MEETINGS

* JULY 12
* AUGUST 9
* SEPTEMBER 13
* OCTOBER 11
* NOVEMBER 8
* DECEMBER 13
* JANUARY 10
* FEBRUARY 14
* MARCH 7
* APRIL 11
* MAY 9
* JUNE 13

POPCORN FRIDAYS

* AUGUST 19
* SEPTEMBER 2 AND 16
* OCTOBER 7 AND 21
* NOVEMBER 4 AND 18
* DECEMBER 2 AND 16
* JANUARY 6 AND 20
* FEBRUARY 3 AND 17
* MARCH 3 AND 24
* APRIL 14