



Odessa Elementary PTO Board Meeting Agenda

August 15, 2023

4:15 p.m.

In-Person

- Email Jenna Thomas June and July Meeting Minutes to upload onto school website
- **Event Recap:**
 - Meet the Teacher
 - Sold over \$420 in spirit wear during Meet the Teacher
 - First Day of School
 - Post pictures from Boo-Hoo K Breakfast sponsored by Carpet Corner
- **PTO Membership Update:** Andrea Ceely
 - Open Board positions:
 - Treasurer
 - Business Sponsor Coordinator
 - Fundraising Coordinator
 - Events Coordinator
 - Received approximately 20 new members
- **Treasury Update: Update for September Kickoff Meeting**
- **Upcoming Events:**
 - **Mother/Son Event: 9/19/23 (LaneGlo Bowling Alley) 5:30-8:00**
 - Max 264 people
 - \$25 for mom and son; additional child \$5 (price includes 3 games, shoes, pizza and soda)
 - Create SignupGenuis to pick a lane with a friend
 - Rycor sales 8/28-9/11; Flyer cutoff 9/8
 - Kristin decorations (camping centerpieces)
 - **Pancakes & PJs: 10/6/23**
 - Talk with Christo's or IHOP about sponsoring/donating pancakes
 - Admin will provide books
 - **99 Pledges Fun Run Adventure: 10/9-10/17/23**
 - Setup 99 pledges sit
 - Research, decide and order prizes
 - Schoolwide 1st (\$400), 2nd (\$250), 3rd (\$100), random drawing for new donations (\$20-\$25)
 - Vendors: get approval from Pam

- **August Take-Aways:**

- Setup Spirit Nights/Make Spirit Night and Spirit Wear Labels
 - Businesses:
 - Santelli (9/7)
 - Culvers
 - Crème de la Crème
 - Johnny Bruscos
 - PDQ
 - Panda Express
 - Blaze Pizza
 - Chick-Fil-A
 - Dang Good Sushi
 - Incentives/Advertisement
 - Rory/Grade Sponsor Event
 - Spirit sticks (confirm with admin)
 - Incentives for spirit participation
- Distribute calendars
- Distribute membership forms
- Finalize last minute items for Mom/Son Bowling Event
- Setup 99 Pledges site for Adventure Run
 - Contact vendors
 - Order prizes
- Create Teacher Wish List
 - Coffee maker broke in lounge- needs KCups
- Call Santa Pete
- Contact Main Event for Family Event (3/15/24)